

Faith Christian Academy

Immunization and Records Request

Date: _____

Dear _____:

In order to complete the application process and/or update our student records, we need the following information on your child, _____ by _____ (date).

- Copy of birth certificate**
- South Carolina Certificate of Immunization (DHEC form 1148).**

State law requires each child enrolled in public or private school grades K-12 have an up to date copy of this form in their permanent file. This form must be obtained from your child's physician or your county health department (where ever your child receives his/her immunizations). The pink Personal Immunization Record card cannot be accepted. You may take the card to your child's physician or your county health dept. and they will complete the form for you. (You may fax this form to the school office if it's more convenient for you. Our fax number is listed at the top of this page.)

The following immunizations are needed for your child.

- Varicella or Chicken Pox Vaccine** (or written proof that your child has already had chicken pox).
- Hepatitis B Series** ___ 1st Shot ___ 2nd Shot ___ 3rd Shot.

**This series is REQUIRED to have been at least started by the first day of school. This is a DHEC requirement for all schools.

- School Records** from the school previously attended. Please complete an *Authorization for Records Transfer* in our office and take it to your child's previous school. Or for your convenience, we can submit the request for you.

Thank you for your assistance in keeping your child's school records up to date.

FCA Staff

3919 South Irby Street Florence, South Carolina 29505 Phone: 843-317-6340 Fax: 843-317-6346

www.fcaflorence.com